

ORANGE WATER AND SEWER AUTHORITY

MEETING OF THE BOARD OF DIRECTORS

SEPTEMBER 8, 2011

The Board of Directors of the Orange Water and Sewer Authority (OWASA) held a regular business meeting on Thursday, September 8, 2011, at 7:00 P.M., in OWASA's Community Room at 400 Jones Ferry Road, Carrboro.

Directors present: Alan Rimer, Vice Chair; Amy Witsil, Secretary; Fred Battle; Joyce C. Preslar; Will Raymond; Dana Stidham; and John A. Young. Directors absent: Gordon Merklein, Chair; and William Stott.

OWASA staff: Ed Kerwin; John Greene; Mason Crum; Patrick Davis; Greg Feller; Ed Holland; Rachel Monschein; Andrea Orbich; Stephen Winters; and Robert Epting, Esq., Epting and Hackney.

Others present: Ben Poulson, Associate Director of Energy Services, and Meg Holton, Water, Wastewater, and Stormwater Manager of the University of North Carolina at Chapel Hill.

There being a quorum present, Vice Chair Alan Rimer called the meeting to order.

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MOTIONS ACTED UPON

1. BE IT RESOLVED THAT the Orange Water and Sewer Authority adopt the resolution titled "Resolution Authorizing the Executive Director to Determine Appropriate Staff Representatives for the Board of Directors of the Upper Cape Fear River Basin Association." (Resolution so titled attached hereto and made a part of these minutes. Motion by Will Raymond, second by Fred Battle, and carried by a unanimous vote.)

2. Will Raymond made a motion to approve the Minutes of the August 25, 2011 Closed Session of the Board of Directors regarding the settlement of a potential claim; the motion was seconded by Fred Battle, and carried by unanimous vote.

3. Will Raymond made a motion to approve the Minutes of the August 25, 2011 Closed Session of the Board of Directors for the purpose of discussing a personnel matter; the motion was seconded by Fred Battle, and carried by unanimous vote.

4. Amy Witsil made a motion the Board convene in Closed Session for the purpose of discussing a personnel matter; the motion was seconded by Fred Battle, and carried by unanimous vote.

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ITEM ONE: ANNOUNCEMENTS

CONFLICT OF INTEREST

Alan Rimer said any Board Member who knows of a conflict of interest or potential conflict of interest with respect to any item on the agenda tonight is asked to disclose the same at this time. There were none.

RESOLUTION OF APPRECIATION

Fred Battle made a motion to approve the Resolution Honoring the Service of Mr. Sandy Beckham on the Occasion of his Retirement from the Orange Water and Sewer Authority After Serving the Community for Thirty-Two years; the motion was seconded by Will Raymond and carried by unanimous vote. Please see Motion No. 1 above.

COMMITTEE MEETINGS

Ed Kerwin said that the Outreach and Education Committee will met on Thursday, September 22, 2011 at 5:30 P.M. in the First Floor Conference Room at Chapel Hill Town Hall to discuss a Draft Public Engagement Program.

ITEM TWO: PETITIONS AND REQUESTS

Alan Rimer asked for petitions and requests from the public, Board and staff; there were none.

ITEM THREE: ANNUAL REPORT ON THE TASTE OF HOPE CUSTOMER ASSISTANCE PROGRAM FOR FISCAL YEAR 2011 WITH COMPARATIVE DATA FROM PREVIOUS YEARS

The Board received this item as an information item and requested that this report be provided on the regular agenda at the Board's Annual Meeting in September beginning in 2012.

ITEM FOUR: RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO DETERMINE APPROPRIATE STAFF REPRESENTATIVES FOR THE BOARD OF DIRECTORS OF THE UPPER CAPE FEAR RIVER BASIN ASSOCIATION

Will Raymond made a motion to adopt the resolution; the motion was seconded by Fred Battle and carried by unanimous vote. Please see Motion No. 2 above.

ITEM FIVE: MINUTES

Will Raymond made a motion to approve the Minutes of the August 25, 2011 Closed Session of the Board of Directors regarding the settlement of a potential claim; the motion was seconded by Fred Battle, and carried by unanimous vote. Please see Motion No. 2 above.

Will Raymond made a motion to approve the Minutes of the August 25, 2011 Closed Session of the Board of Directors for the purpose of discussing a personnel matter; the motion was seconded by Fred Battle, and carried by unanimous vote. Please see Motion No. 3 above.

ITEM SIX: MASON FARM WASTEWATER TREATMENT PLANT PHASE III ODOR CONTROL AND AERATION SYSTEM IMPROVEMENTS – DESIGN, BIDDING, AND CONSTRUCTION ADMINISTRATION AND INSPECTION SERVICES

The Board received this item as an information item.

ITEM SEVEN: CLOSED SESSION

Amy Witsil made a motion that the Board convene in Closed Session for the purpose of discussing a personnel matter; the motion was seconded by Fred Battle, and carried by unanimous vote. Please see Motion No. 4 above.

There being no further business to come before the Board, the meeting was adjourned at 8:00 P.M.

Enclosures

**RESOLUTION AUTHORIZING EXECUTIVE DIRECTOR  
TO DETERMINE APPROPRIATE STAFF REPRESENTATIVES  
FOR THE BOARD OF DIRECTORS OF THE  
UPPER CAPE FEAR RIVER BASIN ASSOCIATION**

**WHEREAS**, Orange Water and Sewer Authority (OWASA) recognizes the importance of the water resources in the Upper Cape Fear River Basin and is committed to the wise use, management, and protection of those water resources; and

**WHEREAS**, OWASA recognizes the increasingly complex nature of water resources management issues in the Upper Cape Fear River Basin and acknowledges the need to coordinate with other affected jurisdictions and stakeholders on water resources planning and management issues; and

**WHEREAS**, the Upper Cape Fear River Basin Association was formed to promote communication and coordination of the various water resources and water quality management programs in the Upper Cape Fear River Basin and to implement a coordinated, cooperative and comprehensive water quality monitoring program in cooperation with the North Carolina Department of Environment and Natural Resources-Division of Water Quality, the Cape Fear River Assembly and others; and

**WHEREAS**, on September 12, 1996 the OWASA Board of Directors indicated their intent to participate in the Upper Cape Fear River Basin Association and on December 9, 1999 adopted a resolution approving OWASA's participation in the Upper Cape Fear River Basin Association; and

**WHEREAS**, participation in the UCFRBA requires member entities to appoint a primary and alternate representative to the UCFRBA Board of Directors; and

**WHEREAS**, the December 9, 1999 resolution authorized Ed Kerwin to represent OWASA as the primary member and John Greene as the alternate member of the Board of Directors of the Upper Cape Fear River Basin Association; and

**WHEREAS**, there is a desire to modify OWASA's representation on the Upper Cape Fear River Basin Association Board of Directors as duties and staff change without action by the OWASA Board each time a change is necessary.

**NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF  
ORANGE WATER AND SEWER AUTHORITY:**

1. That the Executive Director is hereby authorized and directed to determine the appropriate staff members that shall represent OWASA as the primary and the alternate representatives on the Board of Directors of the Upper Cape Fear River Basin Association.

Adopted this the 8th day of September, 2011.