

Orange Water and Sewer Authority

Meeting of the Board of Directors

October 26, 2017

The Board of Directors of the Orange Water and Sewer Authority (OWASA) held a regular meeting on Thursday, October 26, 2017 at 7:00 p.m. in the Council Chamber at Chapel Hill Town Hall, 405 Martin Luther King Jr. Boulevard, Chapel Hill.

Board Members present: Robert Morgan (Chair), Heather Payne (Vice Chair), Yinka Ayankoya (Secretary), Jeff Danner, Ray DuBose, Barbara Foushee, John Morris, Ruchir Vora and John A. Young.

OWASA staff present: Darren Berger, Mary Darr, Robert Epting (Epting and Hackney), Greg Feller, Vishnu Gangadharan, Robin Jacobs (Epting and Hackney), Ed Kerwin, Andrea Orbich, Ruth Rouse, Todd Taylor, Mary Tiger and Stephen Winters.

Others present: Marty Adams, Daria Barazandeh, Frazin Barazandeh, Sara Baumgartner, Dee Berger, Troy Brengle, Rachel Conerly, Lydia Davis, Nicole DiNezza, Meg Holton (Water, Sewer and Reclaimed Water Coordinator, UNC), Samir Kelada, Debbye Krueger (NC Department of Health and Human Services), Shannon McClellan, Kristin Prelipp (Orange County Department of Health), Will Raymond, Sharon Reese, Fritzi Ross, Natalie Sadler, Josephine Slade, Marcela Slade, Lisa Stauffer, Corey Sturmer, Tana Hartman Thorn, Claire Viadro, Lamont Wilkins, Jessica Schwartzman, Stanley Schwartzman and Curtis Williams.

There being a quorum present, Chair Robert Morgan called the meeting to order.

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Motions

1. BE IT RESOLVED THAT the Board of Directors of the Orange Water and Sewer Authority adopts the Resolution Approving Sole Source Procurement of Odor Control Equipment for the Rogerson Drive Pump Station. (Motion by Jeff Danner, second by Yinka Ayankoya and unanimously approved.)
2. Jeff Danner made a motion to approve the Minutes of the September 28, 2017 Annual Meeting of the Board, second by Yinka Ayankoya and unanimously approved.
3. Jeff Danner made a motion to approve the Minutes of the September 28, 2017 Closed Session of the Board of Directors, held for the Purpose of Discussing a Personnel Matter; second by Yinka Ayankoya and unanimously approved.
4. Jeff Danner made a motion to approve the Minutes of the October 12, 2017 Work Session of the Board of Directors; second by Yinka Ayankoya and unanimously approved.
5. Heather Payne made a motion to approve the Resolution Adopting a Manual Read Charge for Manually Reading Water Meters to Be Effective On and After January 1, 2018 with a Manual Read Charge of \$45 and, as amended, that after one-year of full deployment of the Advanced

Metering Infrastructure program, the Board would review the adoption rate and cost of the opt out option; second by Ruchir Vora and the motion failed with a vote of two to seven with Yinka Ayankoya, Jeff Danner, Barbara Foushee, Robert Morgan, John Morris, Ruchir Vora and John Young opposed.

6. John Morris made a motion to approve the Resolution Adopting a Manual Read Charge for Manually Reading Water Meters to Be Effective On and After January 1, 2018 with a Manual Read Charge of \$25 and that the Board would review the rate as part of the budgeting process; second by Jeff Danner and the motion passed with a vote of eight to one with Ray DuBose opposed.

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Announcements

Robert Morgan said any Board Member who knows of a conflict of interest or potential conflict of interest with respect to any item on the agenda tonight is asked to disclose at this time; none were disclosed.

Committee Meetings

Barbara Foushee said that the Human Resources (HR) Committee met on October 18, 2017 and discussed: maternity/paternity leave; a position reclassification; and compensation strategies for the employee performance period October 2017 through September 2018. The HR Committee agreed to recommend changing the Maternity/Paternity Leave policy to a Parental Leave policy and to reclassify a vacant Accounting Technician I position to Safety and Risk Manager position which will be discussed at the Board's November 9, 2017 meeting. Ms. Foushee said the HR Committee discussed compensation strategies and agreed to continue the discussion at the next meeting to finalize the Committee's recommendation which will be Thursday, November 16, 2017 at 5:30 p.m. in OWASA's Boardroom.

John Young said that the Natural Resources and Technical Services Committee will meet on Tuesday, December 5, 2017, at 4:30 p.m., in the OWASA Boardroom, to discuss a potential biogas-to-energy project and drought planning and response.

OWASA Employee Service Awards

Ed Kerwin recognized OWASA employees who have served for 10, 15, 20, 25 and 30 years at OWASA. The following employees received service awards:

- 10 Years: Patricia Abernathy, Jamie Barajas, Emily Caperton, Joseph Leo and Daniel Przybyl
- 15 Years: Justin Andrews, Kenneth Bailey, and Nicholas Parker
- 20 Years: Darren Berger, Thomasina Farrow, Ann Radcliffe, and Michael Smith
- 25 Years: Johnny Johnson and Todd Spencer
- 30 Years: Steve Graves and Charles Williams

Darren Berger attended the meeting and was recognized by his supervisor, Vishnu Gangadharan.

The Board thanked and expressed appreciation to staff for their service to OWASA and the community.

OWASA Open House Events

Ed Kerwin said that OWASA held a successful open house event at Cane Creek Reservoir on October 21, 2017 and shared pictures of the event. Mr. Kerwin invited the community to attend the November 4, 2017 open house event at OWASA Jones Ferry Road from 9:00 a.m. to 1:00 p.m.

Petitions and Requests

Robert Morgan asked for petitions and requests from the public, Board and staff; there were none.

Item One: 12 Month Board Meeting Schedule

Jeff Danner ask that the interim risk assessments reports for the water treatment and wastewater treatment plant be added to the 12 Month Board Meeting Schedule; staff to follow up.

Item Two: Quarterly Attendance at Board and Committee Meetings

The Board received the Quarterly Attendance at Board and Committee Meetings as an information item.

Item Three: Resolution Approving Sole Source Procurement of Odor Control Equipment for the Rogerson Drive Pump Station

Jeff Danner made a motion to approve the resolution, second by Yinka Ayankoya and unanimously approved. Please see Motion No. 1 above.

Item Four: Minutes

Jeff Danner made a motion to approve the Minutes of the September 28, 2017 Annual Meeting of the Board, second by Yinka Ayankoya and unanimously approved. Please see Motion No. 2 above.

Item Five: Minutes

Jeff Danner made a motion to approve the Minutes of the September 28, 2017 Closed Session of the Board of Directors for the Purpose of Discussing a Personnel Matter; second by Yinka Ayankoya and unanimously approved. Please see Motion No. 3 above.

Item Six: Minutes

Jeff Danner made a motion to approve the Minutes of the October 12, 2017 Work Session of the Board of Directors; second by Yinka Ayankoya and unanimously approved. Please see Motion No. 4 above.

Item Seven: Manual Read Option for Advanced Metering Infrastructure

Stephen Winters, Director of Finance and Customer Service, provided an overview of the Advanced Metering Infrastructure (AMI) manual read option. Staff suggested a cost-based fee of \$45 per month be charged to customers who choose to have their meters read manually instead of by the AMI system.

Barbara Foushee asked what was the breakdown of the \$45 fee to provide a manual read option.

Mr. Winters said that the \$45 fee is based on the fee currently charged to visit a customer's location to initiate service for a new account or to turn service off for nonpayment. The \$45 fee is based on the average cost of this type of customer visit.

Jeff Danner asked if it was practical to read meters less frequently than monthly, possibly quarterly. Mr. Danner also suggested comparing our meters to other radio frequency energy if helpful to customers in understanding the low impact of radio frequency transmitted.

Mr. Winters said that there are utilities that read meters every other month or even quarterly, but one drawback is that leaks may go undetected for a much longer period of time than if meters are read monthly.

Ed Kerwin pointed out that OWASA uses block rates for individually-metered, single-family customers which are based on monthly consumption. Reading less frequently than monthly would be problematic.

John Morris complimented the information on radio frequency transmission in the agenda packet and suggested that similar information could be distributed to the public via the Blue Thumb in hopes that it will reassure customers of the very small impact of radio frequency output from OWASA's AMI meters.

Heather Payne stated that she felt it is important to maintain OWASA's cost-of-service principles and that the Board should charge a \$45 per month fee for manually reading a meter.

Heather Payne made a motion to approve the Resolution Adopting a Manual Read Charge for Manually Reading Water Meters to Be Effective On and After January 1, 2018 with a Manual Read Charge of \$45; second by Ruchir Vora.

The Board continued discussion.

Yinka Ayankoya said she is concerned that the \$45 cost is too high, and asked if more people choose the manual read option, would the rate be lowered?

Mr. Winters said that the rates would be reviewed annually as part of the budget process.

John Young said he understands the concerns customers may have about radio frequency transmissions, but that there are other risks the Board must also consider. He said that he supports a manual read option based on costs and that the Board should review the fee again after the program is established.

Ms. Ayankoya asked when would the Board review the \$45 fee.

Mr. Winters said that the Board would review the costs as part of annual review of rates, fees and charges.

Robert Morgan said he believes there is low risk to the public but understands the concerns some customers have expressed regarding the radio frequency transmissions of OWASA's AMI meters. He also said that \$45 monthly fee seems high, especially for customers on a fixed income. He expressed support for a manual read fee so that customers think about the choice they are making. Mr. Morgan said he feels that part of the cost to offer a manual read option should be considered part of the cost of the overall AMI program.

Mr. Morris said that he hoped the number of individuals choosing a manual read option is low and depending on the number, the fee can be adjusted. He said he would be willing to start with a lower fee than \$45.

Mr. Young suggested a friendly amendment to the motion, that after one-year of full deployment of the AMI program, the Board would review the adoption rate and cost of the manual read option. This amendment was accepted by Heather Payne and Ruchir Vora.

Mr. Morgan stated that he was unaware of any public comment, however, he understands that there was public concern and comment.

OWASA customer Clair Viadro said that OWASA could allow customers to read their own water meters, provide the meter information to OWASA, and charge those customers a late fee if they are late reporting the meter reading. She said that radio frequency exposure is cumulative and people who are sensitive to it are worried about the additional exposure. Ms. Viadro said the additional cost of \$45 a month is unsustainable and would cause a financial hardship for customers.

Mr. Young asked the Board to consider whether it is fair to charge only \$25 for a manual read, as compared to the \$45 charge made to reconnect service for someone struggling to pay their monthly bill.

Heather Payne made a motion to approve the Resolution Adopting a Manual Read Charge for Manually Reading Water Meters to Be Effective On and After January 1, 2018 with a Manual Read Charge of \$45 and, as amended, that after one-year of full deployment of the Advanced Metering Infrastructure program, the Board would review the adoption rate and cost of the manual read option; second by Ruchir Vora and the motion failed with a vote of two to seven

with Yinka Ayankoya, Jeff Danner, Barbara Foushee, Robert Morgan, John Morris, Ruchir Vora and John Young opposed. Please see Motion No. 5 above.

Ruchir Vora asked for staff's opinion on having customers read their own meters.

Mr. Kerwin said that it is not a workable solution, not because we don't trust the customers, but due to complexities of administering the program. However, if the Board would like additional information, it could be provided at a future meeting.

John Morris made a motion to approve the Resolution Adopting a Manual Read Charge for Manually Reading Water Meters to Be Effective On and After January 1, 2018 with a Manual Read Charge of \$25 and, as amended, that after six-months and one-year of full AMI implementation, the Board would review the adoption rate and cost of the manual read option.

Robert Epting cautioned the Board that, by North Carolina State Statute, the Board must set rates based on the cost of service.

Mr. Danner said that the Board should charge the cost of service for this option, however the Board is uncertain of the number of customers who will choose the manual read option; because the number of customers is unknown, the question for the Board is a judgement call. Mr. Danner also suggested that Mr. Morris not include the amendment to his motion because the Board would review the manual read fee as part of the annual budgeting process.

Ray DuBose said he understood that the \$45 fee was based on what OWASA charges for service calls and he would be uncomfortable supporting a different charge.

John Morris made a motion to approve the Resolution Adopting a Manual Read Charge for Manually Reading Water Meters to Be Effective On and After January 1, 2018 with a Manual Read Charge of \$25 and that the Board would review the rate as part of the annual budget process; second by Jeff Danner and the motion passed with a vote of eight to one with Ray DuBose opposed. Please see Motion No. 6 above.

Item Eight: Process for Periodic Review Fluoridation

Robert Morgan stated that the OWASA Board respects and appreciates comments received from individuals and organizations both, for and opposed to drinking water fluoridation. Tonight's discussion is to seek public input on a possible process for periodic review of water fluoridation. Mr. Morgan said the Board will also receive comments about our current practice of fluoridation. He stated that on March 9, 2017, the Board decided to continue the current policy of fluoridating drinking water; on April 13, 2017, the Board approved the Action Plan for improvements to the safety and reliability of the fluoride feed system at the Jones Ferry Road Water Treatment Plant; and on October 9, 2017, water fluoridation resumed. The Board does not plan to revisit this decision in the near future.

Ed Kerwin said he met with Dr. Dorothy Cilenti, Interim Orange County Health Director, and that she is interested in facilitating a County-wide role to discuss oral health and fluoridation in

the next couple of years after concurrence from the County's Board of Health. The Board of Health is scheduled to meet in November to discuss.

Daria Barazandeh thanked Robert Morgan for meeting with her to discuss water fluoridation. Ms. Barazandeh stated that she does not give OWASA permission to put fluoride in her drinking water. She also noted that the only individuals who proactively spoke about fluoridation are from the dental and oral health community and that they are not the authority on what fluoride does to the brain, pineal gland or thyroid gland.

Sharon Reese stated she does not give the OWASA Board permission to fluoridate her drinking water.

Lamont Wilkins stated that he does not give the OWASA Board permission to fluoridate his drinking water.

Lisa Stauffer stated that she does not give OWASA permission to fluoridate her drinking water.

Sharon McClellan stated that she does not give OWASA permission to fluoridate her drinking water.

Corey Sturmer stated he does not consent to fluoridating his drinking water, and provided an overview of the Delphi Method as it pertains to decision-making regarding whether to continue to put fluoride in the drinking water.

Curtis Williams stated that he does not give the OWASA Board permission to fluoridate his drinking water; Mr. Williams shared a picture of hydro-fluorosilicic acid.

Will Raymond, former OWASA Board Member, stated he is disappointed by the way the Board is handling the fluoride issue and that the proposal is inadequate. Mr. Raymond said the process needs to be fair and the Board should listen to people who are in pain and concerned about water fluoridation.

Marcela Slade stated she does not give her consent to fluoridating her drinking water. Ms. Slade invited the Board to attend an Informative Movie Screening on fluoride at the Chapel Hill Public Library on Sunday, November 5th at 4:00 p.m. in Meeting Room B.

Josephine Slade stated she does not give OWASA permission to fluoridate her drinking water.

Troy Brengle, Raleigh resident who formed Clean Water Raleigh, stated that fluoride is a neurotoxin and that he will work to get fluoride out of the drinking water in Raleigh.

Rachel Conerly stated she does not give OWASA permission to fluoridate her drinking water.

Samir Kelada said that fluoride in the drinking water is one of the major health victories of the 20th century. He stated it would be ignorant and harmful to not fluoridate the drinking water.

Stanley Schwartzman said that if the community wants to protect everyone, there are children and adults who are environmentally fragile and necessitate expensive treatments that financially burden families because of fluoride in the drinking water.

Sara Baumgartner stated she does not give OWASA permission to medicate her by adding fluoride to the drinking water.

Fritzi Ross stated she does not give OWASA permission to fluoridate the drinking water.

Frazin Barazandeh said he sympathizes with the Board and that he does not envy the decision they have to make regarding fluoride in the drinking water because it is difficult.

Tana Hartman Thorn said she does not consent to fluoridating her drinking water.

Debbye Krueger said she was proud of the Board and commended them on their position to community fluoridation.

Claire Viadro stated she does not consent to OWASA adding hydro-fluorosilicic acid in her drinking water.

Nicole Vanessa stated she does not give OWASA permission to fluoridate her drinking water.

Marty Adams stated she does not give OWASA permission to fluoridate her drinking water.

Erin Lumbar stated she does not give OWASA permission to fluoridate her drinking water.

As no others wished to make a comment, Mr. Morgan ended public comment period. He said the questions the Board should review are: a timeline for revisiting the issue; if OWASA should work with the Orange County Health Department for a county-wide discussion; and provide directions and objectives to the Orange County Health Department of the Board's concerns. Mr. Morgan also noted that the process needs to be transparent, include panel members on both sides of the issue, include public input, and ensure the discussion addresses specific issues that have been brought up in opposition to fluoridation.

John Young said he agreed that OWASA should not delegate its decision to Orange County Health Department, but that they are a resource to the Board. He said the issue is not just about the science, but that the Board should consider public input and reach out for representative public input both for and against water fluoridation, such as experts who look more systematically at the whole human body and fluoride's potential effects. Mr. Young said that morality and ethics is also a relevant question that should be part of the Board's consideration. He said it is important to define what an expert is and that they should be selected based on published work and established peer reviewed journals.

John Morris expressed appreciation to the community who attended the meeting to express their views. He noted that a Carrboro Board of Aldermen Member said they are not equipped to be a scientific review panel and he believes the OWASA Board is also not equipped, but that he believes the Board is headed in the right direction to find a panel to represent the full range of

this issue. He noted that the panel could review the latest scientific literature and give a firm recommendation on what should be done so that the Board can act based on the panel's recommendation. Mr. Morris stated that he has great confidence in public health officials and scientific leaders and that the Board is on the right track to get a very comprehensive recommendation.

Jeff Danner said the Board's guidance to the Orange County Health Department needs to be broader than what is in the agenda materials. The revised broader review to the County should include a more holistic view of the impacts of water fluoride and the informed consent issue.

Mr. Young said that for the "no consent" issue, the Board should convene a panel of ethicists or lawyers to debate the issue separate from the science.

Yinka Ayankoya said she would like more information about informed consent and what it means for the Board in terms of what issues require consent.

Mr. Morgan said that he proposed a two to three-year time frame to ensure the process was organized correctly and there was sufficient time to conduct the process and received good information.

Heather Payne suggested that combining further study with the Healthy Carolinians Initiative could impact the Board's timeline.

Mr. Kerwin said discussions with Orange County Health Department staff have been at a high conceptual level. He stated they discussed involving experts beyond dental health, as well as the importance of public engagement throughout the process.

Ms. Payne said she would recommend more information from Orange County before setting a timeline, especially if it is part of a broader County initiative.

Mr. Morris said he is concerned about the County initiative because the Board needs to focus on the fluoride issue and ensure that we have a suitable panel. He said he is uncertain of the broader initiative and remains concerned about losing control of the schedule, as well as the keeping focus on water fluoridation.

Mr. Young agreed that the broader County initiative could hinder the Board's focus.

Mr. Kerwin suggested and the Board agreed to move forward with communication to the Interim Orange County Health Director detailing the Board's key objectives in the discussion of periodic review of fluoridation and asking for a proposal about a process and approach to address those objectives which will be reviewed by the Board before distribution to the Orange County Health Department.

Mr. Morgan extended appreciation to the public for attending the meeting and sharing their comments. He also hoped they believe that the Board has heard and is listening to their comments as it designs the next steps in a process for review of water fluoridation.

Item Nine: Administration of Strategic Plan: A. Annual Review and Update of Strategic Trends and Utility Planning Issues; B. Strategic Plan Progress Report

Without objection, the Board agreed to defer this item to the November 9, 2017 Board Work Session.

Item Ten: Financial Report for the Three Month Period Ended September 30, 2017

Without objection, the Board agreed to defer this item to the November 9, 2017 Board Work Session.

Item Eleven: Executive Director Will Summarize the Key Action Items from the Board Meeting and Note Significant Items for Discussion and/or Action Expected at the Next Meeting

The Board agreed to defer this item.

Item Twelve: Closed Session

Without objection, the Board of Directors convened in a Closed Session in the First Floor Conference Room for the purpose of discussing a personnel matter.

The Board came out of closed session and the meeting was adjourned at 11:01 p.m.

Respectfully submitted,



Andrea Orbich
Executive Assistant/Clerk to the Board

Attachments

**RESOLUTION OF ORANGE WATER AND SEWER AUTHORITY
DECLARING ITS INTENTION TO EXECUTE A SOLE SOURCE
PROCUREMENT OF THE PEACEMAKER ODOR CONTROL SYSTEM BY
SYNECO SYSTEMS FOR ODOR CONTROL AT THE ROGERSON DRIVE
WASTEWATER PUMPING STATION**

WHEREAS, Orange Water and Sewer Authority (OWASA) is a political subdivision of, and is organized and existing under the laws of the State of North Carolina; and

WHEREAS, State of North Carolina General Statute (GS) 143-129 (Procedure for letting of public contracts) allows a governing board to approve purchases of apparatus, supplies, materials or equipment through a non-competitive, or "sole source," process when: (i) performance or price competition are not available; (ii) a needed product is available from only one source of supply; or (iii) standardization or compatibility is the overriding consideration; and

WHEREAS, OWASA plans to design and install a new odor control system at the Rogerson Drive Wastewater Pumping Station; and

WHEREAS, OWASA's consulting engineer, McKim and Creed, has extensively evaluated the advantages and disadvantages of alternative odor control systems for this project; and

WHEREAS, following the evaluation, OWASA has determined that because the unit is competitively priced, lower maintenance and has the least life cycle cost of similar technologies, the Peacemaker System is preferred over other technologies; and

WHEREAS, Syneco Systems, Inc. is the only practical and proven source for a Peacemaker equivalent odor control system capable of meeting OWASA's needs; and

WHEREAS, pursuant to GS 143-129, the OWASA Board of Directors must approve purchases made through the sole source process prior to the award of the contract;

NOW, THEREFORE, BE IT RESOLVED:

1. That following extensive evaluation of the advantages and disadvantages of alternative odor control technologies, the OWASA Board of Directors, based on guidance from staff and its consulting engineer, McKim and Creed, has concluded that the Peacemaker Odor Control System by Syneco Systems, Inc. is best suited to meet OWASA's needs for a new odor control system at the Rogerson Drive Wastewater Pumping Station because it has extensive advantages over other odor control systems, including but not limited to lower capital and operating costs, and lower overall life cycle costs.

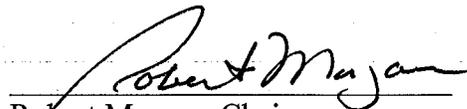
2. That the Board of Directors has concluded that a sole source procurement approach is appropriate because:

- (i) Odor Control system is needed considering the specific circumstances at the Rogerson Drive Wastewater Pumping Station; and
- (ii) There is only one practical source for Peacemaker System that has been proven in the water and sewer industry in the United States.

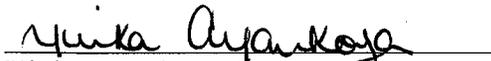
3. That the Board of Directors hereby approves the sole source procurement of the Peacemaker System from Syneco Systems, Inc. for the Rogerson Drive Wastewater Pumping Station, and authorizes and directs the Executive Director to proceed to negotiate and successfully conclude said purchase upon approval of OWASA's General Counsel.

4. This resolution shall take effect immediately upon its passage.

Adopted this the 26th day of October, 2017.


Robert Morgan, Chair

ATTEST:


Yinka Ayankoya, Secretary

**RESOLUTION ADOPTING A MANUAL READ CHARGE FOR MANUALLY READING
WATER METERS TO BE EFFECTIVE ON AND AFTER JANUARY 1, 2018**

WHEREAS, General Statute 162A-6(9) and Section 7.04 of Orange Water and Sewer Authority (OWASA) Bond Order empower and direct OWASA to fix and revise from time to time and to collect rates, fees and other charges for the use of or for the services and facilities furnished by any system operated by OWASA; and

WHEREAS, OWASA's rates, fees and other charges are based on the cost of providing the service; and

WHEREAS, after conducting a feasibility study which included soliciting and considering input from the public, OWASA's Board of Directors approved implementing an Advanced Metering Infrastructure (AMI) system to enable enhanced customer service and operational efficiency; and

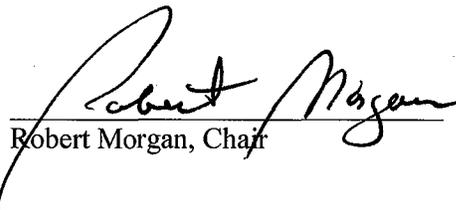
WHEREAS, the AMI system facilitates reading meters remotely over a computer network thereby eliminating the need to travel to meter locations; and

WHEREAS, the Board of Directors has determined to permit customers to elect to have their water meters read manually, instead of by an AMI meter installed at their service address, and to charge such customers for this service on a cost of service basis.

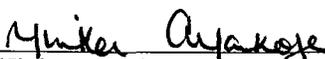
NOW, THEREFORE, BE IT RESOLVED:

1. That a *Manual Read Charge* of \$ 25 per month shall be charged to OWASA customers who choose to have their meters read manually instead of by the AMI system.
2. That the *Manual Read Charge* will be effective on and after January 1, 2018, reviewed in the future, and amended from time to time as necessary.
3. That customers choosing a manual read option shall not be eligible for leak notifications or emergency water loss adjustments.
4. That the Executive Director is hereby directed to take the necessary steps to implement the *Manual Read Charge*.

Adopted this 26th day of October, 2017.


Robert Morgan, Chair

ATTEST:


Yinka Ayankoya, Secretary