

Orange Water and Sewer Authority
Meeting of the Board of Directors
January 24, 2019

The Board of Directors of the Orange Water and Sewer Authority (OWASA) held a regular meeting on Thursday, January 24, 2019, at 7:00 p.m. in Chapel Hill Town Hall Council Chamber.

Board Members present: Yinka Ayankoya (Chair), Jeff Danner (Vice Chair), Ray DuBose (Secretary), Bruce Boehm, Jody Eimers, Robert Morgan, John N. Morris, Ruchir Vora and John A. Young.

OWASA staff present: Mary Darr, Robert Epting, Esq., (Epting and Hackney), Vishnu Gangadharan, Robin Jacobs (Epting and Hackney), Ed Kerwin, Ken Loflin, Linda Low, Andrea Orbich, Johnny Riley, Todd Taylor, Mary Tiger and Stephen Winters.

Others present: Joel Bulkley (Community Sports News), Meg Holton (UNC Water Resources Manager), Ben Poulson (UNC Associate Director of Energy Services) and Lauren Takitch (Entex).

Motions

1. Ruchir Vora made a motion to approve the Minutes of the November 8, 2018 Meeting of the Board of Directors; second by Jeff Danner and unanimously approved.
2. Ruchir Vora made a motion to approve the Minutes of the January 10, 2019 Closed Session of the Board of Directors to Discuss Confidential Information Regarding Security Measures in Place to Protect OWASA Customers, Personnel and Assets; second by Jeff Danner and unanimously approved.
3. Ray DuBose made a motion that the Board of Directors approve the proposed Affordability Outreach Program Update and Plan (Year 4) and authorize staff to proceed to implement the program in accordance with the approach described in the Plan; second by John Morris and unanimously approved.

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Announcements

Yinka Ayankoya asked if any Board Member knows of a conflict of interest or potential conflict of interest with respect to any item on the agenda tonight to disclose the same at this time; none were disclosed.

Ms. Ayankoya said an OWASA orientation for newly elected Orange County Commissioners, Jamezetta Bedford and Sally Greene, be held on Thursday, February 7, 2019 at 9:00 a.m. in the OWASA Boardroom.

Mr. DuBose announced a meeting of Members of the Orange County Board of Commissioners and the Orange County Appointees to the OWASA Board will meet on Wednesday, January 30, 2019 at 8:30 a.m. in the OWASA Boardroom to discuss items of mutual interest.

Mr. DuBose announced that Jody Eimers, Yinka Ayankoya and he will provide OWASA's Annual Update to the Orange County Board of County Commissioners on Tuesday, February 19, 2019, at 7:00 p.m. at Southern Human Services Center in Chapel Hill.

Petitions and Requests

Yinka Ayankoya asked for petitions and requests from the Board, public and staff; there were none.

Item One: Capital Improvements Program Semiannual Report

The Board received this as an information item.

Item Two: 12 Month Board Meeting Schedule

The Board agreed to schedule an update on work to effectively manage taste and odor in the drinking water.

Item Three: Minutes

Ruchir Vora made a motion to approve the Minutes of the November 8, 2018 Meeting of the Board of Directors; second by Jeff Danner and unanimously approved. Please see Motion 1 above.

Item Four: Minutes

Ruchir Vora made a motion to approve the Minutes of the January 10, 2019 Closed Session of the Board of Directors to Discuss Confidential Information Regarding Security Measures in Place to Protect OWASA Customers, Personnel and Assets; second by Jeff Danner and unanimously approved. Please see Motion 2 above.

Item Five: 2018 Annual Lakes Recreation Report

Jody Eimers proposed staff provide an opportunity for lake visitors to sign up as a stakeholder to receive information electronically regarding lake news, continue to promote birdwatching as well as additional comments and suggestions to improve the report.

Item Six: Financial Report for the Six-Month Period Ended December 31, 2018

Stephen Winters presented the financial report for the six-month period ended December 31, 2018 reporting that net income for the period was about \$644,000 or 11% less than budget. OWASA is a nonprofit entity. Net income is used to fund investments in capital improvement projects and reserves.

The Board requested an update on matters related to our work to effectively manage taste and odor in our drinking water.

Item Seven: Affordability Outreach Program Update

The Board expressed appreciation to staff and partners for a thorough Affordability Outreach Program Update and Plan (Year 4). The Board made minor suggestions to be incorporated into the final Plan.

Ray DuBose made a motion that the Board of Directors approve the proposed Affordability Outreach Program Update and Plan (Year 4) and authorize staff to proceed to implement the program in accordance with the approach described in the Plan; second by John Morris and unanimously approved. Please see Motion No. 3 above.

Item Eight: Fiscal Year 2020 Budget Calendar and Assumptions

The Board received this as an information item.

Item Nine: Executive Director Will Summarize the Key Staff Action Items from the Work Session

Ed Kerwin noted the following items for staff follow-up:

- Address comments and suggestions to the Annual Lakes Recreation Report, including opportunities to promote birdwatching;
- Provide Board update on matters related to our work to effectively manage taste and odor in our drinking water;
- Address suggestions to the Affordability Outreach Report and Program;
- February 14, 2019 Board Work Session agenda will include:
 - Community Engagement Approach for Forestry Management
 - Review consultant's Scope of Work for the Water Distribution System Replacement Prioritization Model
 - Review options for accelerating valve maintenance program
 - Long Range Water Supply Final Demands and Yield

Item Ten: Closed Session

Without objection, the Board of Directors continued in a Closed Session to discuss a personnel matter. The Board meeting was adjourned at 9:25 p.m.

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Respectfully submitted by:

A handwritten signature in black ink that reads "Andrea Orbich". The signature is written in a cursive style with a large, prominent initial "A".

Andrea Orbich

Executive Assistant/Clerk to the Board