

Orange Water and Sewer Authority

Meeting of the Board of Directors

April 11, 2019

The Board of Directors of the Orange Water and Sewer Authority (OWASA) met in a work session on Thursday, April 11, 2019, at 6:00 p.m. in OWASA's Community Room, 400 Jones Ferry Road, Carrboro.

Board Members present: Yinka Ayankoya (Chair), Ruchir Vora (Vice Chair), Ray DuBose (Secretary), Bruce Boehm, Robert Morgan and John N. Morris. Board Members absent: Jody Eimers and John A. Young.

OWASA staff present: Mary Darr, Patrick Davis, Monica Dodson, Robert Epting, Esq., (Epting and Hackney), Vishnu Gangadharan, Stephanie Glasgow, Tyrus Johnson, Ed Kerwin, Kenneth Loflin, Andrea Orbich, Dan Przybyl, Allison Spinelli, Ruth Rouse, Todd Taylor, Mary Tiger, Stephen Winters and Richard Wyatt.

Others present: Terri Buckner, Meg Holton (UNC Water Resources Manager) and Ben Poulson (UNC Associate Director of Energy Services).

Motions

1. BE IT RESOLVED THAT the Board of Directors of the Orange Water and Sewer Authority adopts the Resolution Honoring Frederick Lewis Battle and Expressing Deepest Sympathies to his Family. (Motion by Robert Morgan, second by John Morris and unanimously approved.)
2. BE IT RESOLVED THAT the Board of Directors of the Orange Water and Sewer Authority adopts the Resolution Awarding a Construction Contract for the Manning Drive and Country Club Road Water Main Replacement Project. (Motion by Robert Morgan, second by Ruchir Vora and unanimously approved.)
3. Robert Morgan made a motion to approve the Minutes of the March 14, 2019 Meeting of the Board of Directors; second by Ruchir Vora and unanimously approved.
4. Robert Morgan made a motion to approve the Minutes of the March 28, 2019 Closed Session of the Board of Directors for the Purpose of Discussing a Personnel Matter; second by Ruchir Vora and unanimously approved.
5. Ray DuBose made a motion to amend the Board of Directors' Bylaws, Article X. Advisory Committees to: "The full Board of Directors shall serve on the Nominating Committee, and to that end, shall receive nominations for election to each office of the Board, at a Board meeting prior to the meeting in which the election of Board officers is to be held. Any Board Member may nominate or self-nominate, such nominations, and those nominated shall constitute the slate of eligible candidates for election to each office." Second by Bruce Boehm and unanimously approved.

6. Robert Morgan made a motion that the Board approve the list of potential water supply and demand management strategies agreed to on April 11, 2019, as those planned to be evaluated in detail for the Long-Range Water Supply Plan (LRWSP) Update, and authorize staff to put forward the initial list of options for public review and comment in accordance with the Board-approved community engagement plan for the LRWSP Update project; second by Bruce Boehm and unanimously approved.

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Announcements

Yinka Ayankoya asked any Board Member knowing of a conflict of interest or potential conflict of interest with respect to any item on the agenda tonight to disclose the same at this time; none were disclosed.

Ms. Ayankoya announced the passing of Frederick Battle on April 1, 2019; Mr. Battle was a former OWASA Board Member. Ms. Ayankoya read aloud the Resolution Honoring Frederick Lewis Battle and Expressing Deepest Sympathies to his Family. Robert Morgan made a motion to approve the resolution; second by John Morris and unanimously approved. Please see Motion 1 above.

Ray DuBose said members of the Orange County Board of Commissioners and Orange County Appointees to the OWASA Board will meet on Thursday, April 25, 2019 at 8:00 a.m. in the OWASA Boardroom to receive a demonstration of and outreach for Agua Vista Web Portal, an update on water resiliency improvements, and community engagement on forest management.

Stephanie Glasgow, Director of Human Resources and Safety, introduced Tyrus Johnson, OWASA's new Safety and Risk Manager.

Item One: Quarterly Report on Board and Committee Meetings

The Board received this as an information item.

Item Two: Award the Manning Drive and Country Club Road Water Main Replacement Project Construction Contract

Robert Morgan made a motion to adopt the Resolution Awarding a Construction Contract for the Manning Drive and Country Club Road Water Main Replacement Project; second by Ruchir Vora and unanimously approved. Please see Motion 2 above.

Item Three: Minutes

Robert Morgan made a motion to approve the Minutes of the March 14, 2019 Meeting of the Board of Directors; second by Ruchir Vora and unanimously approved. Please see Motion 3 above.

Item Four: Minutes

Robert Morgan made a motion to approve the Minutes of the March 28, 2019 Closed Session of the Board of Directors for the Purpose of Discussing a Personnel Matter; second by Ruchir Vora and unanimously approved. Please see Motion 4 above.

Item Five: Review Employee Health and Dental Insurance

The Board received an update on discussions with Blue Cross Blue Shield of North Carolina regarding renewal of employee health insurance; the proposed renewal offers a 15.1% decrease in premiums. Final dental renewal costs are incomplete and will be provided at the May 9, 2019 meeting.

The Board requested a comparison of detailed health insurance costs for OWASA and employees under the current plans, and the proposed plan involving the 15.1% decrease.

The Board agreed not to market OWASA's health and dental insurance plans and to continue negotiating with Blue Cross and Blue Shield of North Carolina.

Item Six: Review Fiscal Year 2020 Budget and Rate Adjustment Options

The Board reviewed the draft budget and rate adjustment options for Fiscal Year (FY) 2020 and agreed to schedule two Finance Committee meetings in April to continue discussions.

On April 25, 2019, the Board is scheduled to review draft FY 2020 budget and rate adjustment information as well as authorize staff to publish proposed budget and rate information in advance of the May 23, 2019 public hearings.

Item Seven: Long-Range Water Supply Plan: Supply and Demand Management Alternatives

The Board received a presentation on the water supply and demand management strategies to be evaluated for updating the Long-Range Water Supply Plan.

Robert Morgan made a motion the Board approved the list of potential water supply and demand management strategies agreed to on April 11, 2019, as those planned to be evaluated in detail for the Long-Range Water Supply Plan (LRWSP) Update and authorized staff to put forward the initial list of options for public review and comment in accordance with the Board-approved community engagement plan for the LRWSP Update project; second by Bruce Boehm and unanimously approved. Please see Motion 5 above.

Item Eight: Draft Community Engagement Plan for Forest Management

The Board approved the Community Engagement Plan for Forest Management with minor revisions. The updated Plan will be emailed to the Board for comments and then implemented.

Item Nine: Discussion of Election Procedures and Bylaws

The Board agreed to continue the practice of eliminating successive terms for the offices of Chair, Vice Chair and Secretary.

Ray DuBose made a motion to amend the Board of Directors' Bylaws, Article X. Advisory Committees to: "The full Board of Directors shall serve on the Nominating Committee, and to that end, shall receive nominations for election to each office of the Board, at a Board meeting prior to the meeting in which the election of Board officers is to be held. Any Board Member may nominate or self-nominate, such nominations, and those nominated shall constitute the slate of eligible candidates for election to each office." Second by Bruce Boehm and unanimously approved. Please see Motion 6 above.

Item Ten: Review Board Work Schedule

The Board agreed to add the discussion item, Update on the Water/Wastewater Public Enterprise Reform Bill, to the April 25, 2019 agenda.

The Board agreed to tentatively add a budget and rates discussion item to the May 9, 2019 agenda.

The Board agreed to include an update of unregulated compounds in water resources including per-fluorinated substances as a discussion item to the June 13, 2019 agenda.

Staff will populate the 12 Month Board Meeting Schedule with quarterly meetings (Orange County Appointees to the OWASA Board with Members of the Orange County Board of Commissioners and Chapel Hill Appointees to the OWASA Board with Chapel Hill Town Council OWASA Committee).

Item Eleven: Executive Director's Summary of Key Staff Action Items from the Work Session

Ed Kerwin noted the following items for staff follow-up:

- Provide detail on what OWASA pays and the employee pays currently for health insurance compared to what each will pay under the proposed plan with the 15.1% decrease next Fiscal Year (FY).
- Schedule two Finance Committee meetings to discuss draft budgets and rates for FY 2020.
- Amend the Forest Management Community Engagement Plan with comments received, invite Board feedback and implement.

The Board meeting was adjourned at 8:35 p.m.

Respectfully submitted by:



Andrea Orbich
Executive Assistant/Clerk to the Board

Attachments

**Resolution Honoring Frederick Lewis Battle and Expressing Deepest Sympathies
to His Family**

Whereas, Frederick Lewis Battle recently passed from this life among us, to a perfect and just reward, and we wish to give thanks for his dedicated service, the moral imperative given in the example of his life, and his abiding insistence upon equality and liberty for all; and

Whereas, Frederick Lewis Battle was one of us, having served as a Member of this Board of Directors from July 13, 2006 through August 23, 2012, and shared with us his wisdom and experience, as well as his insistence upon fairness and equal opportunity for all; and

Whereas, we are a better community because of his life and work, and we will not forget the courageous struggles his life entailed; even so, his legacy dictates that we remember to abide by the example of his deliberate insistence upon kindness and compassion, and just compensation, especially for persons whose daily labor earns them their only reward;

**Now, Therefore, Be It Resolved by the Board of Directors of Orange Water and
Sewer Authority:**

1. The Board of Directors sends its condolences to Mr. Battle's family, along with our gratitude to them for their understanding of the time and extraordinary efforts he expended in service to our community through his work here; and
2. It is directed that this Resolution be recorded and made a part of the permanent records of the Orange Water and Sewer Authority.

Adopted this 11th day of April, 2019.


Yinka Ayankoya, Chair

ATTEST:


Raymond E. DuBose, Secretary

**Resolution Awarding a Construction Contract for the Manning Drive and Country Club
Road Water Main Replacement Project**

Whereas, OWASA's Water Main Prioritization Model identified the need to replace sections of the 12-inch asbestos cement water mains along Manning Drive and Country Club Road due to their break history, age, material, criticality, and other factors; replacement with ductile iron pipe will increase water service reliability by reducing the risk of water main breaks in this area.

Whereas, CJS Conveyance, PLLC prepared the plans and specifications for the construction of this project; and

Whereas, a request for contractor qualifications was advertised on the websites of the North Carolina Institute of Minority Economic Development and the North Carolina Department of Administration, and on OWASA's website on March 23, 2018, and seven contractors were pre-qualified to bid; and

Whereas, prequalified contractors were formally invited to submit construction bids for the project on February 15, 2019; having received one bid on the initial bid deadline, the project was subsequently re-advertised for bids on March 19, 2019; one bid was received and opened on the re-bid deadline on March 28, 2019; and

Whereas, Moffat Pipe, Inc. of Wake Forest, North Carolina is the low responsive, responsible bidder for the project; and

Whereas, the Board approved a resolution authorizing funds for Capital Improvement Projects on June 14, 2018, including funds for this project as part of the High Priority Water Main Replacement Program;

Now, Therefore, Be It Resolved:

1. That the Orange Water and Sewer Authority Board of Directors awards the construction contract to Moffat Pipe, Inc., the low responsive, responsible bidder for the Manning Drive and Country Club Road Water Main Replacement Project, in accordance with the approved plans and specifications, in the amount of \$3,448,820.00, subject to such change orders as may apply.
2. That the Executive Director be, and hereby is, authorized to execute said contract, subject to prior approval of legal counsel, and to approve and execute change orders and such documents as may be required in connection with the construction contract.

Adopted this 11th day of April, 2019.



Yinka Ayankoya, Chair

ATTEST:



Raymond E. DuBose, Secretary