Meeting Summary
Natural Resources and Technical Systems Committee
March 5, 2014, 5:30 p.m.
OWASA Boardroom

Committee Members:	Terri Buckner (Chair), Michael Hughes, Heather Payne, Amy Witsil, John Young
Staff:	Mary Darr, Ed Kerwin, Todd Taylor, Pat Davis, Ruth Rouse, Stephen Winters
Visitors:	None

Major Items Discussed

Ruth Rouse presented a draft charter and goals and objectives statements for the Long-Range Water Supply Plan update. The Committee liked the format of the charter and draft goals and objectives statements. Committee members made the following suggestions:

- Include the goals and objectives statements in the charter document
- Revise Attachment 1 of the charter to include columns showing deliverables and communications for each task. For the communications column, some of these may reference the Communications Plan which will be developed as part of Task 1. As the communications plan is developed, the attachment will be revised to show the scheduled dates/timetable for the various actions.
- Goal 1a – remove the definition of reliable capacity from the goal; this will be determined as part of the water supply planning process.
- Goal 1e – the current main goal statement reads that strategies should reduce the need for implementation of water use restrictions and associated drought rate surcharges. Committee members indicated that there may not be agreement on that statement, but there was support for the 2 sub-bullets which address frequency and length of mandatory water use restrictions.

Committee members agreed that the charter be revised to incorporate the above revisions, and scheduled for consideration and possible approval at the Board meeting on March 27.

The Committee requested that UNC Professor Greg Characklis participate in a future NRTS meeting to discuss the regional modeling work he has been doing to evaluate Cary, Durham, and OWASA's water supply and transmission capacities and associated risks during extended droughts. They also suggested that we have Jeff Cruickshank (with Hazen and Sawyer) discuss the regional interconnection modeling (looking at capacity of interconnections) he has done for Jordan Lake Partnership and some of the surrounding communities.

It was suggested that as work proceeds on the Strategic Initiatives included in the Draft Strategic Plan, such as the Advanced Metering Infrastructure, a key first step should be to prepare a project charter that follows the same approach as the one developed for the LRWSP update.

Next Meetings

The next NRTS Committee meeting will be held on Wednesday, April 2, 2014 at 5:30 PM in the OWASA Boardroom to discuss IT issues, including how OWASA handles sensitive customer data.

The meeting was adjourned at approximately 6:25 p.m.

Prepared by:

Ruth C. Rouse

Ruth Rouse, AICP
Planning and Development Manager