Orange Water and Sewer Authority

Virtual Work Session of the Board of Directors

February 10, 2022

The Board of Directors of the Orange Water and Sewer Authority (OWASA) held its duly noticed regular work session by virtual means in accordance with law, on Thursday, February 10, 2022, at 6:00 p.m. utilizing Microsoft Teams software.

Board Members attending virtually: Jody Eimers (Chair), Yinka Ayankoya (Vice Chair), John N. Morris (Secretary), Bruce Boehm, Raymond (Ray) DuBose, and Todd BenDor. Board Member absent: Kevin Leibel.

OWASA staff attending virtually: Mary Darr, Monica Dodson, Jesse DuClau, Robert Epting (Epting and Hackney), Vishnu Gangadharan, Christopher Giesting, Coleman Olinger, Andrea Orbich, Ruth Rouse, Allison Spinelli, Todd Taylor, Mary Tiger, Stephen Winters, and Richard Wyatt.

Others attending virtually: Ben Poulson (UNC), Kat Hope Pritchard, and Kelly Satterfield.

Motions

1. BE IT RESOLVED THAT the Board of Directors of the Orange Water and Sewer Authority adopts the Resolution Awarding a Construction Contract for the Jones Ferry Road Water Treatment Plant Belt Filer Press Improvements Project. (Motion by Bruce Boehm, second by Ray DuBose and the motion unanimously approved.)

2. Bruce Boehm made a Motion to approve the Minutes of the January 13, 2022, Work Session of the Board of Directors; second by Ray DuBose, and the Motion was unanimously approved.

3. Bruce Boehm made a Motion to approve the Minutes of the January 27, 2022, Closed Session for the purpose of discussing a personnel matter in accordance with N.C. General Statutes 143-318.11.6; second by Ray DuBose, and the Motion was unanimously approved.

4. Todd BenDor made a Motion to approve a trial period of one (1) regular Board meeting per month beginning March 10, 2022; second by Ray DuBose and the Motion was unanimously approved.

5. Ray DuBose made a Motion to increase Board Member compensation from $50 to $100 per meeting beginning March 10, 2022; second by Todd BenDor and the motion failed with a vote of four to two.

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Announcements

Chair Jody Eimers announced that due to COVID-19 public health concerns, the OWASA Board of Directors held the meeting virtually utilizing Microsoft Teams software. Chair Eimers stated

that Board Members, General Counsel, and staff participated in the meeting remotely by virtual means.

Chair Eimers asked if any Board Member knew of a conflict of interest or potential conflict of interest with respect to any item on the agenda tonight to disclose the same at this time. None were disclosed.

John Morris announced a meeting between the Chapel Hill Town Council OWASA Committee and Chapel Hill Appointees to the OWASA Board on Tuesday, February 15, 2022 at 10:00 a.m. via Zoom.

Ray DuBose announced that Jody Eimers, Ruth Rouse, and he will provide OWASA's Annual Update to the Orange County Board of County Commissioners virtually on February 17, 2022, at 7:00 p.m.

Item One: Resolution Awarding a Construction Contract for the Jones Ferry Road Water Treatment Plant Belt Filter Press Improvements Project

Bruce Boehm made a Motion to approve the resolution; second by Ray DuBose, and the Motion was unanimously approved. Please see Motion 1.

Item Two: Minutes

Bruce Boehm made a Motion to approve the Minutes of the January 13, 2022, Work Session of the Board of Directors; second by Ray DuBose, and the Motion was unanimously approved. Please see Motion 2.

Item Three: Minutes

Bruce Boehm made a Motion to approve the Minutes of the January 27, 2022, Closed Session for the purpose of discussing a personnel matter in accordance with N.C. General Statutes 143-318. 11.6; second by Ray DuBose, and the Motion was unanimously approved. Please see Motion 3.

Item Four: Long-Range Water Supply Plan: Next Steps for Community Engagement

The Board expressed appreciation for the update and provided comments and feedback on the community engagement next steps which included: the possibility of sending out a mailing; clarifying information on drinking water quality and acknowledging improvements made in watershed protection; use of list serves, emails, and social media.

Item Five: Reliability and Resiliency Improvements Update

The Board expressed appreciation for the update and suggested the report specifically state a detailed flood study for the Mason Farm Wastewater Treatment Plant will be considered for a future Capital Improvements Program (CIP).

Item Six: Operating Department Managers Fiscal Year 2023 Budget Development Information

The Board received this as an information item.

Item Seven: Increasing Board Member Compensation to Encourage Public Interest in Applying for Appointment to the OWASA Board of Directors

The Board had a robust discussion on this topic and Chair Eimers noted she would develop communication for the Board's review prior to distribution to all customers to apply for the OWASA Board of Directors.

Item Eight: Review Board Work Schedule

Todd BenDor made a Motion to approve a trial period of one (1) regular Board meeting per month beginning March 10, 2022; second by Ray DuBose and the Motion was unanimously approved. Please see Motion no. 4.

Ray DuBose made a Motion to increase Board Member compensation from $50 to $100 per meeting beginning March 10, 2022; second by Todd BenDor and the motion failed with a vote of four to two. Please see Motion no. 5.

The Board agreed to continue the discussion of Board Member compensation at the February 24, 2022 meeting.

Item Nine: Summary of Work Session Items

Todd Taylor said updated Pending Key Staff Action items include:

- Incorporate Board feedback into the Community Engagement Plan for the Long-Range Water Supply Plan;
- Incorporate Board feedback in the 2023 Reliability and Resiliency Report;
- Implement the new 12 Month Board Meeting Schedule to include quarterly and annual reports in consent agendas; and
- Schedule Board Member compensation discussion for the February 24th Board Meeting.

Item Ten: Closed Session

There was no further discussion to come before the Board and without objection, the Board of Directors convened in a Closed Session for the purpose of discussing a personnel matter as provided in N.C. General Statutes 143.318.11(6).

Following the Closed Session, the Board reconvened in open session, reported no action was taken in the Closed Session, and the meeting adjourned at 8:40 p.m.

Respectfully submitted by:

Andrea Orbich

Andrea Orbich
Executive Assistant/Clerk to the Board

Attachments

Resolution Awarding A Construction Contract For Jones Ferry Road Water Treatment Plant (WTP) Belt Filter Press Improvements Project

Whereas, there is a need to replace non-operational belt filter press No.1 and provide replacement and improvements to the solids handling building conveyance system, controls, and building HVAC and roof at the Jones Ferry Road WTP; and

Whereas, plans and specifications for the construction of this project have been prepared by Hazen and Sawyer; and

Whereas, advertisement to bid was published on the websites of the Greater Diversity News, publishing the advertisement on the websites of the State of North Carolina Interactive Purchasing System (NC IPS) and OWASA, and posting advertisement in multiple plan rooms on December 7, 2021; and

Whereas, 5 bids were received and opened publicly on January 12, 2022, and Dellinger, Inc. has been determined to be the low responsive, responsible bidder for the project; and

Whereas, on January 27, 2022 the Board approved a resolution authorizing funds for this project as a part of the State Reserve Program Loan in the amount of $5,585,890:

Now, Therefore, Be It Resolved:

1. That the Orange Water and Sewer Authority Board of Directors awards the construction contract to Dellinger, Inc., the low responsive, responsible bidder for the Jones Ferry Road WTP Belt Filter Press Improvements Project, in accordance with the approved plans and specifications, in the amount of $3,451,500, subject to such change orders as may apply.

2. That the Executive Director be, and hereby is, authorized to execute said contract, subject to prior approval of legal counsel, and to approve and execute change orders and such documents as may be required in connection with the construction contract.

3. That the tentative award is contingent upon the approval of the North Carolina Department of Environmental Quality.

Adopted this 10th day of February 2022.

Jo Leslie Eimers

Jo Leslie Eimers, Chair

Attest:

John N. Morris

John N. Morris, Secretary