ORANGE WATER AND SEWER AUTHORITY

REQUEST FOR PROPOSAL

BID TITLE:
OAKWOOD NORTH

DATE OF ISSUE: February 24, 2022

BID OPENING DATE: MARCH 4, 2022 TIME: 2:00 PM

LOCATION:
ORANGE WATER & SEWER AUTHORITY
400 JONES FERRY ROAD
CARRBORO, NORTH CAROLINA 27510
PHONE: (919) 968-4421

NOTICE AND INSTRUCTIONS TO BIDDERS

Bids will be received by the Orange Water and Sewer Authority (hereinafter referred to as OWASA), to provide water pipe materials as specified in this Request for Bids (hereinafter referred to as RFP) until 2:00 PM on March 4, 2022 at the OWASA, 400 Jones Ferry Road, Carrboro NC 27510.

Bids must be submitted showing unit price fully extended on the Bid Sheet in an envelope addressed to the Formal Bid Opening, Oakwood North Water Pipe Materials; Orange Water and Sewer Authority, Attention Coleman Olinger, 400 Jones Ferry Road, Carrboro NC 27510.

Equipment must meet all OWASA standard specifications and be the kind and type specified, or an approved equivalent. Quoted price should not include any sales or usage taxes but should only reflect the actual bid price of the equipment.

All bids shall be valid for a period of 60 days pending OWASA Executive Director's approval or awarding of a contract.

All bids shall be notarized. Bidders responding to this RFP are hereby notified that NC General Statutes relating to letting of bids will be observed in receiving bids and awarding contract.

All equipment quoted will be new and conform to OWASA Plans as well as OWASA's Manual of Standards, Specifications, and Design, July 2021.

All bids shall include delivery to OWASA and schedule of delivery. Bidder must meet all the above requirements for bid to be considered.

OWASA reserves the right to reject any or all bids, to waive informalities, and to accept any bid which, in the opinion of OWASA, appears to be in its best interest.

This RFP and all Bidder responses are considered public information, except for trade secrets specifically identified in writing by the Bidder, which will be handled according to State Statute or other laws. Any section of the Bidder's response package that is deemed to be a trade secret by the Bidder shall be submitted in a separate envelope clearly marked "TRADE SECRET INFORMATION- DO NOT DISCLOSE."

For any questions regarding this bid, please contact Coleman Olinger, at colinger@owasa.org.

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SPECIFICATIONS FOR EQUIPMENT

- See attached Plan Set
- All Materials must conform to OWASA Manual of Standards, Specifications, and Design, July 2021
- Materials listed below are not an exhaustive list. Bidders shall create list from Plan sheets included. List below is generalized list of complete assemblies needed. Actual bid shall include all required parts and pieces to create a fully functioning assembly in accordance with OWASA Manual of Standards, Specifications, and Design, July 2021

- **SCHEDULE:** OWASA Plans to begin construction on March 30, 2022. In order to continue work, material procurement and delivery is essential. Bidders may include proposed schedule arrangements with proposal, however, the following conditions must be met or an acceptable alternative procurement schedule must be provided, subject to the approval of OWASA.
    - **Bidders must be able to provide one half (1/2) of the required materials listed on or before March 30th, 2022.**
    - **Bidders must be able to provide materials on a schedule that is suitable for construction to continue without delay**
    - **Bidders must be able to provide the second half (1/2) of the required materials listed on or before April 30, 2022.**

Material	Oakwood North
6" RJ DIP	3000
6x45 bend	4
6x6 Tee	5
6" Gate Valve	10
Valve Box	10
6" FH Assembly	2
Short Services	17
Long Services	18
6" Megalug	45

Above list is not inclusive of all required parts and pieces, utilize plans and OWASA standard specifications to determine exact part list for proposal

BID SHEET

To: Orange Water and Sewer Authority
400 Jones Ferry Road
Carrboro, NC 27510

The undersigned, as the bidder, hereby declares that this bid is made without connection to any other person, company, or parties making a similar bid or proposal and that the bid is in all respects fair and in good faith, without collusion or fraud.

The bidder has carefully examined the specifications and instructions to bidders and hereby declares that bidder will furnish the equipment called for in the manner prescribed in the specifications and instructions to bidders for the following price:

Total Lump Sum Price ($): _____

Include detailed breakdown as support (required)

_____

Name of Business Submitting Proposal

_____

Signature of Authorized Representative/Title

_____

Print Name

_____

Address

_____

Email Address of Representative

Orange Water and Sewer Authority
Finance Department
400 Jones Ferry Road
Carrboro, NC 27510
ap@owasa.org

Name (as reported on your income tax return)_____

Business Name_____Federal ID#_____or SS#_____

Check one of the following:

___Corporation____Sole Proprietorship____Partnership____Other_____

Order Address	Payment Address
Street_____	Street_____
PO Box_____	PO Box_____
City_____	City_____
State_____	State_____
Zip Code_____	Zip Code_____
Contact Person_____	Contact Person_____
Phone Number_____	Phone Number_____
Fax Number_____	Fax Number_____
Terms_____	Discount_____
	E-Mail Address_____

Are you related to or have a professional relationship with any OWASA employee?_____Yes____No
(If you answered yes, the Relationship Vendor Form should be completed and included with this bid)

Are you a minority business enterprise? _____Yes _____No

If you answered yes, please check the appropriate box:

___African-American ___Hispanic
___American Indian ___Female
___Asian American
___Socially and economically disadvantaged as defined in 15 U.S.C. 637

Product(s) and/or Service(s)
Please list the type product(s) and/or service(s) that your company can provide:

_____
_____
_____

Signature:_____ Title:_____

Orange Water and Sewer Authority
Finance Department
400 Jones Ferry Road
Carrboro, NC 27510

Relationship Vendor Form

If you are related to or have a professional relationship with any employee of Orange Water and Sewer Authority, this form must be completed and included with this bid.

Vendor Information:

Name: _____

Address: _____

Related OWASA employee: _____

Relationship to employee: _____

We agree that our relationship will not hinder or corrupt our professional relationship with Orange Water & Sewer Authority.

_____ _____
Vendor Signature Date

_____ _____
OWASA Employee Signature Date

Orange Water and Sewer Authority is aware and understands these parties have a relationship with each other. The decision to authorize the use of this vendor was not influenced in any manner by the relationship referenced above.

_____ _____
Department Manager Date

_____ _____
Finance Officer Date

E-VERIFY AFFIDAVIT

I,_____ (the individual attesting below), being duly authorized by and on behalf of _____ (the entity identified as the "Employer") after first being duly sworn

hereby swears or affirms as follows:

1. Employer understands that E-Verify is the federal E-Verify program operated by the United States Department of Homeland Security and other federal agencies, or any successor or equivalent program used to verify the work authorization of newly hired employees pursuant to federal law in accordance with Article 2 of Chapter 64 of the North Carolina General Statutes.

2. Employer understands that Employers Must Use E-Verify. Each employer, after hiring an employee to work in the United States, shall verify the work authorization of the employee through E-Verify in accordance with Article 2 of Chapter 64 of the North Carolina General Statutes.

3. Employer will ensure compliance with E-Verify by any subcontractors subsequently hired by Employer for specified contracts subject to E-Verify entered into with the Orange Water and SewerAuthority.

This_____day of_____,_____.

_____

Signature of Affiant

Print or Type Name: _____

State of_____County of _____

Signed and sworn to (or affirmed) before me, this the _____

day of_____,_____.

My Commission Expires:

_____ _____

Notary Public

(Affix Official/Notarial Seal)

Name of Counterparty: _____

_____