ORANGE WATER AND SEWER AUTHORITY

REQUEST FOR BIDS

BID TITLE:
Poinsett water main replacement material

DATE OF ISSUE: October 29, 2024

BID OPENING DATE: November 12, 2024 TIME: 2:00 PM

LOCATION:
ORANGE WATER & SEWER AUTHORITY
400 JONES FERRY ROAD
CARRBORO, NORTH CAROLINA 27510
PHONE: (919) 968-4421

NOTICE AND INSTRUCTIONS TO BIDDERS

Sealed Bids will be received by the Orange Water and Sewer Authority (hereinafter referred to as OWASA), to provide water pipe materials as specified in this Request for Bids (hereinafter referred to as RFB) until 2:00 PM on November 12, 2024 at the OWASA Administration Building, 400 Jones Ferry Road, Carrboro NC 27510. At which time the bids will be opened and read aloud.

Sealed Bids must be submitted showing unit price fully extended on the Bid Sheet in an envelope addressed to the Formal Bid Opening, Poinsett road water replacement material; Orange Water and Sewer Authority, Attention Darren Berger, 400 Jones Ferry Road, Carrboro NC 27510.

All material/Equipment must meet all OWASA standard specifications and be the kind and type specified, or an approved equivalent. Quoted price should not include any sales or usage taxes but should only reflect the actual bid price of the equipment.

All bids shall be valid for a period of 60 days pending OWASA Executive Director's approval or awarding of a contract.

All bids shall be notarized. Bidders responding to this RFB are hereby notified that NC General Statutes relating to letting of bids will be observed in receiving bids and awarding contract.

All material/equipment quoted shall be new and conform to OWASA Plans as well as OWASA's Manual of Standards, Specifications, and Design, July 2021.

All bids shall include delivery to OWASA and schedule of delivery. Bidder must meet all the above requirements for bid to be considered.

OWASA reserves the right to reject any or all bids, to waive informalities, and to accept any bid which, in the opinion of OWASA, appears to be in its best interest.

This RFB and all Bidder responses are considered public information, except for trade secrets specifically identified in writing by the Bidder, which will be handled according to State Statute or other laws. Any section of the Bidder's response package that is deemed to be a trade secret by the Bidder shall be submitted in a separate envelope clearly marked "TRADE SECRET INFORMATION- DO NOT DISCLOSE."

For any questions regarding this bid, please contact Darren Berger, at dberger@owasa.org.

ORANGE WATER AND SEWER AUTHORITY

SPECIFICATIONS FOR EQUIPMENT

- All Materials must conform to OWASA Manual of Standards, Specifications, and Design, July 2021
- Actual bid shall include all required parts and pieces to create a fully functioning assembly in accordance with OWASA Manual of Standards, Specifications, and Design, July 2021

    - **SCHEDULE:** OWASA Plans to begin construction on December 9, 2024. In order to continue work, material procurement and delivery is essential. Bidders shall include a proposed schedule of pipe delivery with proposal. The schedule proposal must be approved by OWASA with the intent that **bidders must be able to provide materials on a schedule that is suitable for construction to continue without delay once it is started. Failure to meet schedule deadlines may be cause to be considered non responsive.**

Item	Description	Quantity	unit price	total
1	6” restrained joint DI Pipe	2,320 LF		
2	EPDM Gripper Gaskets if non factory RJ pipe is proposed	116		
3	6” DI RW Gate valves	7		
4	8" DI RW Gate valve	3		
5	6” X ¾” Saddles	19		
6	¾” Type K Soft Copper Tubing	515		
7	¾” Corp Stops	19		
8	11” X 18” X 12” Meter Box Body	19		
9	Meter Box Lids	19		
10	5 ¼” 3’ Bury Fire Hydrant	1		
11	5/8” X ¾” X 12” Meter Yokes	19		
12	12 Gauge tracer wire	3,000 LF		
13	UG Blue Water Tape	3,000 LF		
14	Valve Boxes (top and bottom) W/lids (short)	7		
15	6” Megalug Kits SS W/ EPDM gaskets	30		
16	8"x6" DI Tee	2		
17	6" DI 11 1/4" bend	4		

18	6" DI 45 degree bend	2		
19	8" Megalug kits SS W/EPDM gaskets	10		

Above list is not inclusive of all required parts and pieces, utilize plans and OWASA standard specifications to determine exact part list for proposal

BID SHEET

To: Orange Water and Sewer Authority
400 Jones Ferry Road
Carrboro, NC 27510

Acknowledgement of Addenda _____

Failure to acknowledge addenda may be cause to consider bid as no responsive.

The undersigned, as the bidder, hereby declares that this bid is made without connection to any other person, company, or parties making a similar bid or proposal and that the bid is in all respects fair and in good faith, without collusion or fraud.

The bidder has carefully examined the specifications and instructions to bidders and hereby declares that bidder will furnish the equipment called for in the manner prescribed in the specifications and instructions to bidders for the following price:

Total Lump Sum Price ($): _____ (please do not include sales tax)

Total price in words: _____

Include detailed breakdown as support (required)

_____
Name of Business Submitting Proposal

_____
Signature of Authorized Representative/Title

_____
Print Name

_____
Address

_____
Email Address of Representative

Orange Water and Sewer Authority
Finance Department
400 Jones Ferry Road
Carrboro, NC 27510
ap@owasa.org

Name (as reported on your income tax return)_____

Business Name_____Federal ID#_____or SS#_____

Check one of the following:

___Corporation____Sole Proprietorship____Partnership____Other_____

Order Address	Payment Address
Street_____	Street_____
PO Box_____	PO Box_____
City_____	City_____
State_____	State_____
Zip Code_____	Zip Code_____
Contact Person_____	Contact Person_____
Phone Number_____	Phone Number_____
Fax Number_____	Fax Number_____
Terms_____	Discount_____
	E-Mail Address_____

Are you related to or have a professional relationship with any OWASA employee?_____Yes____No
(If you answered yes, the Relationship Vendor Form should be completed and included with this bid)

Are you a minority business enterprise? _____Yes _____No

If you answered yes, please check the appropriate box:

___African-American ___Hispanic
___American Indian ___Female
___Asian American

___Socially and economically disadvantaged as defined in 15 U.S.C. 637

Product(s) and/or Service(s)
Please list the type product(s) and/or service(s) that your company can provide:

_____
_____
_____

Signature:_____Title:_____

Orange Water and Sewer Authority
Finance Department
400 Jones Ferry Road
Carrboro, NC 27510

Relationship Vendor Form

If you are related to or have a professional relationship with any employee of Orange Water and Sewer Authority, this form must be completed and included with this bid.

Vendor Information:

Name: _____

Address: _____

Related OWASA employee: _____

Relationship to employee: _____

We agree that our relationship will not hinder or corrupt our professional relationship with Orange Water & Sewer Authority.

_____ _____
Vendor Signature Date

_____ _____
OWASA Employee Signature Date

Orange Water and Sewer Authority is aware and understands these parties have a relationship with each other. The decision to authorize the use of this vendor was not influenced in any manner by the relationship referenced above.

_____ _____
Department Manager Date

_____ _____
Finance Officer Date

E-VERIFY AFFIDAVIT

I,_____(the individual attesting below), being duly authorized by and on behalf of _____ (the entity identified as the "Employer") after first being duly sworn

hereby swears or affirms as follows:

1. Employer understands that E-Verify is the federal E-Verify program operated by the United States Department of Homeland Security and other federal agencies, or any successor or equivalent program used to verify the work authorization of newly hired employees pursuant to federal law in accordance with Article 2 of Chapter 64 of the North Carolina General Statutes.

2. Employer understands that Employers Must Use E-Verify. Each employer, after hiring an employee to work in the United States, shall verify the work authorization of the employee through E-Verify in accordance with Article 2 of Chapter 64 of the North Carolina General Statutes.

3. Employer will ensure compliance with E-Verify by any subcontractors subsequently hired by Employer for specified contracts subject to E-Verify entered into with the Orange Water and SewerAuthority.

This_____day of_____, _____.

_____

Signature of Affiant

Print or Type Name: _____

State of_____County of _____

Signed and sworn to (or affirmed) before me, this the _____

day of_____, _____.

My Commission Expires:

_____ _____

Notary Public

(Affix Official/Notarial Seal)

Name of Counterparty: _____

_____

ATTACHMENT- I

IFB RESPONSE CHECKLIST

Bidder Response Checklist

ALL FORMS AND REQUIRED INFORMATION BELOW MUST BE COMPLETED AND INCLUDED WHEN YOU SUBMIT YOUR BID PACKAGE:

Bidder Attachments

The Bidder must complete the following table identifying all the other documents that are being attached as part of the IFB response.

Table 1 Vendor Attachment Checklist

Item #	Attachment Name	Attachment Provided?	
1	BID Form (Attachment B)	YES ☐	NO ☐
2	E-Verify Form (Attachment C)	YES ☐	NO ☐
3	Certificate Regarding Conflict-of-Interest Form (Attachment D)	YES ☐	NO ☐
4	Iran Divestment Act Form (Attachment E)	YES ☐	NO ☐
5	Companies Boycotting Israel Divestment Act Form (Attachment F)	YES ☐	NO ☐
6	Non-Collusion Form (Attachment G)	YES ☐	NO ☐
7	Reference Form (Attachment H)	YES ☐	NO ☐
8	Response Checklist (Attachment I)	YES ☐	NO ☐
9		YES ☐	NO ☐

Item #	Attachment Name	Attachment Provided?	
10		**YES** ☐	**NO** ☐
11		**YES** ☐	**NO** ☐
12		**YES** ☐	**NO** ☐

ATTACHMENT D

CERTIFICATION REGARDING CONFLICT OF INTEREST

The Submitter is required to certify that performance of the work will not create any conflicts of interest or disclose any actual or potential conflicts of interest by completing and signing one of the following statements:

All Vendors should be aware of OWASA'S Code of Ethics, which prohibits OWASA Employees and Board Members from having certain relationships with persons or entities conducting (or proposing to conduct) business with OWASA and which prohibits the acceptance of gifts from Vendors. If the Vendor has an actual or potential conflict, the Vendor shall disclose any Conflict of Interest that may exist.

Conflicts of Interest (Potential or actual) will be evaluated by OWASA'S General Counsel to determine the proper course of action. Failure to comply with the provisions established above may render the vendor ineligible to participate in OWASA'S procurement process.

The Submitter hereby discloses no conflicts of interest.

DATE: _____

AUTHORIZED SIGNATURE: _____

TITLE: _____

SUBMITTER/COMPANY NAME: _____

OR

The Submitter hereby discloses the following circumstances that could give rise to a conflict of interest for the Submitter, any affiliates, any proposed subconsultants, and key personnel of any of these organizations. (Attach additional sheets as needed.)

ATTACHMENT D

Name of the Individual/Company to which potential conflict of interest might apply:

_____

Nature of potential conflict of interest:

_____

_____

_____

_____

Proposed Remedy:

_____

_____

_____

_____

DATE: _____

AUTHORIZED SIGNATURE: _____

TITLE: _____

SUBMITTER/COMPANY NAME: _____

ATTACHMENT E

RFP Number (if applicable): _____

Name of Vendor or Bidder: _____

_____

IRAN DIVESTMENT ACT CERTIFICATION
REQUIRED BY N.C.G.S. 143C-6A-5(a)

As of the date listed below, the vendor or bidder listed above is not listed on the Final Divestment List created by the State Treasurer pursuant to N.C.G.S. 143-6A-4.

The undersigned hereby certifies that he or she is authorized by the vendor or bidder listed above to make the foregoing statement.

_____

Signature Date

_____

Printed Name Title

Notes to persons signing this form:

N.C.G.S. 143C-6A-5(a) requires this certification for bids or contracts with the State of North Carolina, a North Carolina local government, or any other political subdivision of the State of North Carolina. The certification is required at the following times:

- When a bid is submitted
- When a contract is entered into (if the certification was not already made when the vendor made its bid)
- When a contract is renewed or assigned

N.C.G.S. 143C-6A-5(b) requires that contractors with the State, a North Carolina local government, or any other political subdivision of the State of North Carolina must not utilize any subcontractor found on the State Treasurer's Final Divestment List.

The State Treasurer's Final Divestment List can be found on the State Treasurer's website at the address www.nctreasurer.com/Iran and will be updated every 180 days.

Attachment F

Companies Boycotting Israel Divestment Act Certification Form

RFP/RFQ Number (if applicable): _____

Name of Contracting Party or Bidder: _____

_____

COMPANIES BOYCOTTING ISRAEL DIVESTMENT ACT CERTIFICATION REQUIRED BY N.C.G.S. §147-86.81*et seq.* *

Pursuant to N.C.G.S. §**147-86.81**, any person identified as engaging in a boycott of Israel, as defined by this Act. In addition, State agencies must divest from investments in such restricted companies, determined by appearing on the Final Divestment List created by the State Treasurer pursuant to G.S. 147-86.81, is ineligible to contract with the State of North Carolina or any political subdivision of the State.

As of the date listed below, the supplier or bidder listed above is not listed on the Final Divestment List created by the State Treasurer pursuant to N.C.G.S. §147-86.81.

The undersigned hereby certifies that he or she is authorized by the contracting party or bidder listed above to make the foregoing statement.

_____

Signature Date

_____

Printed Name Title

N.C.G.S. §147-86.81requires this certification for bids or contracts with the State of North Carolina, a North Carolina local government, or any other political subdivision of the State of North Carolina. The certification is required at the following times:

- When a bid is submitted
- When a contract is entered into (if the certification was not already made when the vendor made its bid)
- When a contract is renewed or assigned

N.C.G.S. § 147-86.81(b) requires that contractors with the State, a North Carolina local government, or any other political subdivision of the State of North Carolina must not utilize any subcontractor found on the State Treasurer's Final Divestment List.

The State Treasurer's Final Divestment List can be found on the State Treasurer's website at: https://www.nctreasurer.com/inside-the-department/OpenGovernment/Pages/Divestment-Acts-Resources.aspx and will be updated every 180 days.

* Note: Enacted by Session Law 2017-193 as N.C.G.S. §147-86.81*et seq*.

Attachment G

NON-COLLUSION AFFIDAVIT

The prequalified bidder, being duly sworn, solemnly swears (or affirms) that neither he, nor any official, agent or employee has entered into any agreement, participated in any collusion, or otherwise taken any action which is in restraint of free competitive bidding in connection with any bid or contract, that the prequalified bidder has not been convicted of violating *N.C.G.S. §133-24* within the last three years, and that the prequalified bidder intends to do the work with its own bonafide employees or subcontractors and will not bid for the benefit of another contractor.

By submitting this non-collusion affidavit, the Contractor certifies, under penalty of perjury according to North Carolina law, their compliance with non-collusion standards. This affidavit affirms the Contractor's adherence to the required non-collusion guidelines without any exceptions.

SIGNATURE OF PREQUALIFIED BIDDER

Name of Prequalified Bidder_____
Print or type name

Address as Prequalified_____

Signature of Prequalified Bidder_____
Print or type Signer's Name

Signature of Witness_____
Print or type Signer's name

AFFIDAVIT MUST BE NOTARIZED
Subscribed and sworn to before me this the
_____day of_____20_.
Signature of Notary Public
of_____County
State of _____
My Commission Expires: _____ **NOTARY SEAL**