ADDENDUM #2 FOR SOLICITATION NO. 26-009
WATER TREATMENT CHEMICAL – LIQUID FERRIC SULFATE (FERRIC)
THIS ADDENDUM NO. 2 IS ISSUED: FEBRUARY 5, 2026

The following questions were posed by vendors expressing interest in the Invitation for Bid (IFB) issued by OWASA. The purpose of this Addendum No. 2 is to provide responses to those inquiries.

This Addendum No. 2 constitutes a part of the Contract Documents and modifies the original Bidding Documents dated February 3, 2026.

Bidders must acknowledge receipt of this Addendum No. 2 in their bid packages. Failure to do so may result in bid rejection.

INVITATION FOR BID SUBMITTAL DEADLINE

The bid due date remains unchanged.
Bids will be accepted until **March 3, 2026, 2:00 PM ET** as stated in the original solicitation.

QUESTIONS AND ANSWERS

Question 1:
Are you asking for 3 or 5 references that list the finance/procurement contact information and 3 references to the actual water treatment facility? Do these need to be on separate forms – designating which type they are?

Answer:
Section 3.1.13 requires three (3) references total from facilities where the vendor has previously supplied ferric sulfate. The references should be from facility or operational contacts familiar with the use of the product (rather than finance or procurement-only contacts).

Separate reference forms are not required. Please clearly identify the facility and primary contact for each reference.

Question 2:
Attachment H – Bidder Checklist does not match the Attachment listed. i.e. Attachment G states that is the Non-Collusion Form. Is something missing?

Answer:
The Bidder Checklist has been corrected to align with the proper attachment designations. The corrected Bidder Checklist (Attachment H) is included with this addendum and should be used for bid submittals.

Question 3:
What is the proposed contract start date?

Answer:
As stated in the table in Section 2 of the Bid, the anticipated contract start date is March 16th, subject to final execution of the contract.

Question 4:
What is the concentration of Ferric Sulfate requested?

Answer:
Per the Specifications, the required concentration is 12.5–14% total Iron (Fe) by weight, with Ferric Iron (Fe^{3+}) specified at 12.3–14% by weight, as indicated in the table within the Specifications.

Question 5:
Disregarding the actual submission of the bid documents, the term "In Writing" listed under sections including section 6 Protests. Is email considered "in writing" or does it have to be a mailed document?

Answer:
For purposes of this IFB, the term "in writing" means a written communication submitted in the manner specified in the applicable section of the IFB.

For questions and inquiries, the IFB explicitly requires written submission via email to the Procurement Coordinator.

For protests under Section 6, written protests must be submitted via personal delivery or courier to the address identified in the IFB. Email submissions are not acceptable for protests.

Question 6:
One question thus far regarding section 5.12 on Contract Extensions. Who submits the 15-day written request for extension? Is that done by OWASA or by the awarded supplier?

Answer:
Per Section 5.12 of the IFB, contract extensions are at OWASA's sole option. The 15-day written notice of extension is issued by OWASA to the awarded supplier. The supplier does not submit a request for extension.

Question 7:
Regarding section 6 Protests: Would we submit that in writing to the Director of Finance directly or should that be funneled through yourself first? If the former is the case, what is their contact information?

Answer:
Per Section 6 of the IFB, protests must be submitted in writing directly to the

OWASA Director of Finance and are not submitted through the Procurement Coordinator. **Written protests shall be filed via personal delivery or courier to the following address:** **Orange Water and Sewer Authority** **Director of Finance** **400 Jones Ferry Road** **Carrboro, NC 27510**
Question 8: is there any willingness on OWASA's part to put some lead time considerations into the delivery requirement? It states 48 hours from notice of the need for resupply by OWASA. Sometimes due to logistical situations beyond our control, lead times of 5-7 business days may be required when moving product from the manufacturer to the client. Would it be possible for the OWASA's Plant staff to consider the submitted lead time on the bid when ordering? Often product is within the region but may need to be shipped from a couple states away. **Answer:** **The delivery requirement is revised as follows: suppliers must acknowledge receipt of an order within 24 hours and must have the ability to deliver the order within 5 to 7 business days.**

End of Addendum

ATTACHMENT- H

IFB RESPONSE CHECKLIST

Bidder Response Checklist

ALL FORMS AND REQUIRED INFORMATION BELOW MUST BE <u>COMPLETED AND INCLUDED</u> WHEN YOU SUBMIT YOUR BID PACKAGE:

Bidder Attachments

The Bidder must complete the following table identifying all the other documents that are being attached as part of the IFB response.

Table 1 Vendor Attachment Checklist

Item #	Attachment Name	Attachment Provided?	
1	BID Form (Attachment B)	YES ☐	NO ☐
2	Certificate Regarding Conflict-of-Interest Form (Attachment C)	YES ☐	NO ☐
3	Iran Divestment Act Form (Attachment D)	YES ☐	NO ☐
4	Companies Boycotting Israel Divestment Act Form (Attachment E)	YES ☐	NO ☐
5	Non-Collusion Form (Attachment F)	YES ☐	NO ☐
6	Reference Form (Attachment G)	YES ☐	NO ☐
7	Response Checklist (Attachment H)	YES ☐	NO ☐
8	Provide Safety Data Sheets (SDS)	YES ☐	NO ☐
9	Provide a Certificate of Analysis (COA)	YES ☐	NO ☐
10	Provide Delivery Lead Time for an Order	YES ☐	NO ☐

Item #	Attachment Name	Attachment Provided?	
11	Provide three references from facilities (not finance department) previously supplied	YES ☐	NO ☐