




ORANGE WATER AND SEWER AUTHORITY

*A public, non-profit agency providing water, sewer and reclaimed water services
to the Carrboro-Chapel Hill community.*

MEMORANDUM

TO: Human Resources Committee
Will Raymond, Chair
Michael Hughes
Dana Raborn
John Young
Alan Rimer, (ex-officio)

THROUGH: Ed Kerwin 

FROM: Stephanie S. Glasgow

DATE: October 4, 2013

SUBJECT: **HUMAN RESOURCES (HR) COMMITTEE MEETING
WEDNESDAY, OCTOBER 9, 2013, 5:00 PM, OWASA BOARDROOM**

Agenda

1) Proposed organizational changes for the Finance and Customer Service Department:

Objective: Review staff's proposed reclassification of two positions in the Finance and Customer Service Department and make a recommendation on same for presentation at the Board of Directors' October 10, 2013 meeting.

Information can be found in the Board's [October 10th Agenda, Item 3.](#)

2) Employee pay (Cost of Labor and/or Merit Pay) for Fiscal Year (FY) 2014:

Objective: Make a recommendation regarding employee pay for FY 2014 for presentation at the Board of Directors' October 10, 2013 meeting.

Staff will work to provide the additional information requested at the October 3rd HR Committee regarding World at Work Data in advance of the meeting.

3) Discuss draft agenda for the next HR Committee Meeting (to be scheduled) and future Committee topics.


Stephanie S. Glasgow, MESH, PHR
Director of Human Resources and Safety

c: Board of Directors